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BOARD OF TRUSTEES COLLEGE DISTRICT NO.10  
Green River College, Auburn, Washington

**December 15, 2022**

The Board of Trustees of College District No. 10 will hold a regular meeting on Thursday, December 15, 2022 at 4:00 PM in the Board Room, Green River College, Auburn, Washington.

			Minutes
	October 20, 2022		
	CORRESPONDENCE	Jennifer Ramirez Robson	Correspondence
4:50 PM	Reappointment of Trustee Navas		

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TIME (approximate)	TOPIC	PRESENTER	TAB
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# Japan Study Abroad



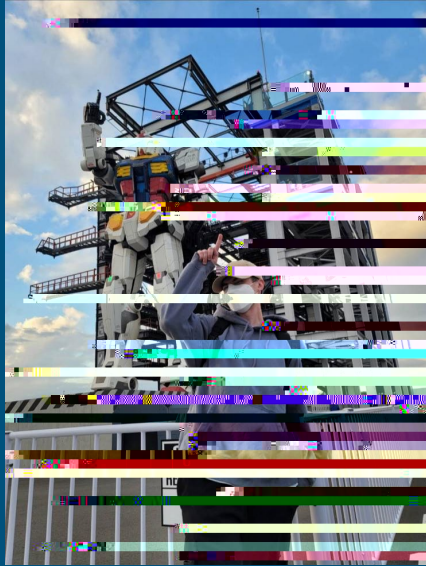
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The Benjamin A. Gilman International Scholarship is a program of the U.S. Department of State, supported in its implementation by the Institute of International Education (IIE).

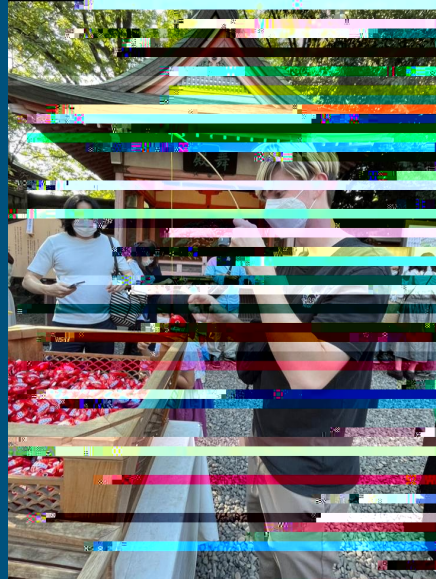
- ” For Federal Pell Grant Recipients
- ” Up to \$5,000
- ” 15% selection rate (2020-21)

# Callen's Study Abroad Journey

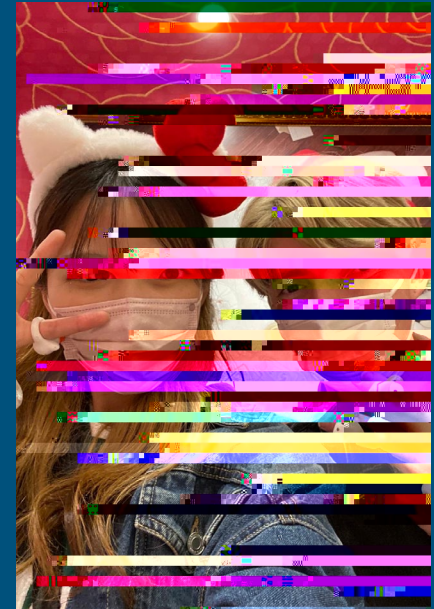
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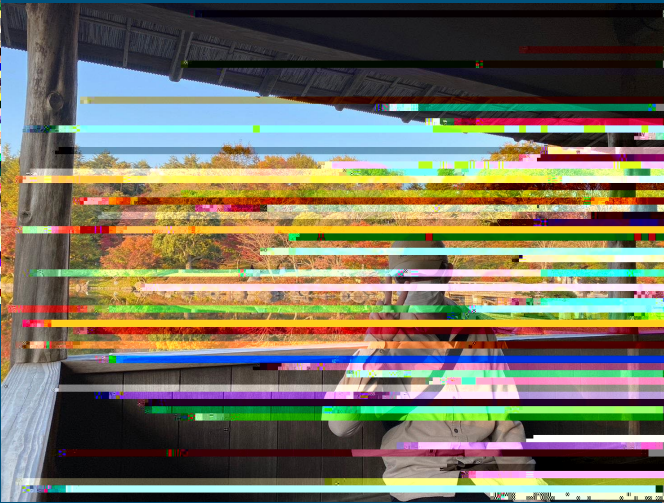
Motivation



Barriers



Highlights



# Personal & Academic Growth

12/15/2022 TAB Celebrating Success

# New Perspectives & Lifelong Memories

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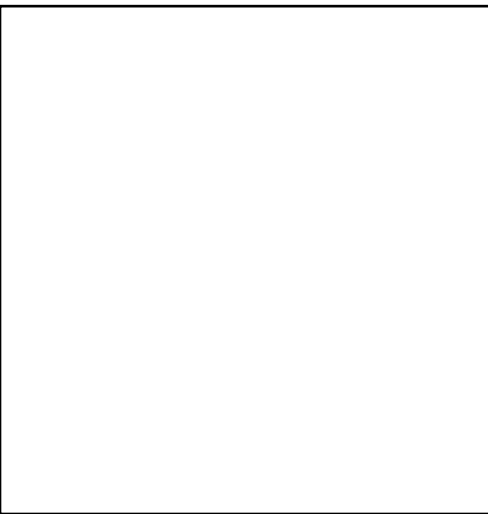
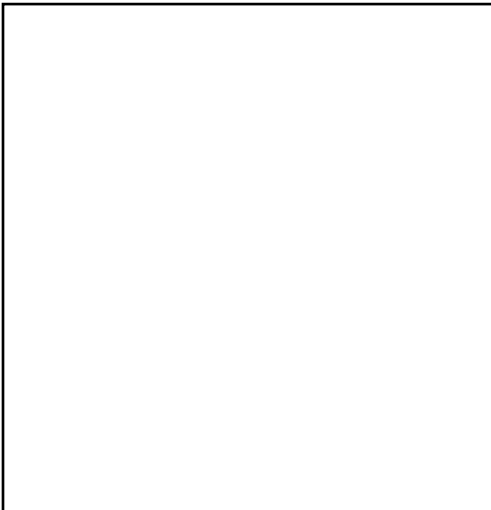
COLLEGE DISTRICT NO.10

Green River College  
Auburn, Washington

October 20, 2022

The Board of Trustees of Green River College District No. 10 held a meeting at 4:30 p.m. on October 20, 2022 in the ZC Boardroom and virtually via Zoom, ID # 839 4082 1882. Board Chair Ramirez Robson presided.

4:30 p.m. Regular Meeting J - 4 (







#### Faculty Report

United Faculty President, Jaeney Hoene verbal comments a request of Trustees to let the UF know what kind of content Trustees would like to see in the Faculty Reports to the Board. Jaeney went on to share that the intent is to have the reports be fulfilled with a shared understanding of purpose. The Trustees will communicate the answer to this question through the President's Office.

#### Classified Staff Report

The Classified Report was submitted in writing, and is attached under TAB G.

#### President's Report

President, Suzanne Johnson shared a variety of topics including: Ad Hoc visit on 10/21/22; Mid Cycle visit in May of 2023; Institutional Effectiveness position search was failed and will start a new search, Charlie Crawford will take on additional responsibilities in the IE office in the interim; Town Hall from 10/19/22, Pizza with the President has restarted again; Higher Education proclamation rescinds on 10/31/22; enrollment update; College Relations team received top honors from the National Council for Marketing and Public Relations, bringing home 2 gold medals, one silver and one bronze; Hanford Award and Scholarship Banquet is next week on October 5 and very sad news that Rich Rutkowski, President of Green River College from 1981-90, passed away on October 9, 2022. A celebration of life is tentatively planned for March 11, 2023.

Trustees held a brief conversation about board meeting modality and agreed to continue in the hybrid format for now.

#### EXECUTIVE SESSION

No Executive Session

#### BOARD ACTION

It was moved by Trustee Chu, seconded by Trustee Bosch, that the Board of Trustees of College District No. 10 accept the Undergraduate International Studies and Foreign Languages (UISFL) grant #P016A220044 issued by the U.S. Department of Education, as described under TAB B. The total value of this award is anticipated to be \$199,589 over the year grant period of October 1, 2022 September 31, 2024. Motion passes.

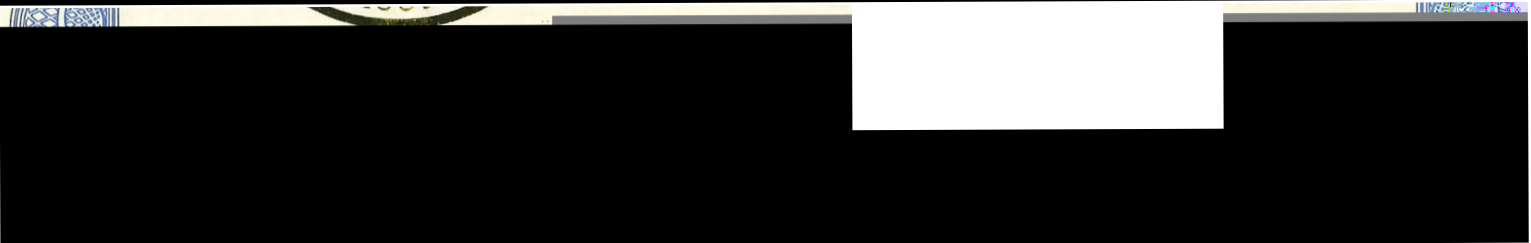
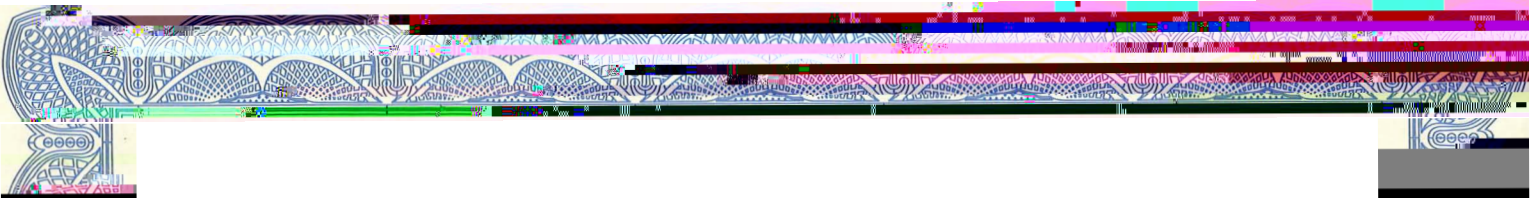
It was moved by Trustee Pierini, seconded by Trustee Bos, that the Board of Trustees of College District No. 10 approve the United Faculty MOU, as attached under TAB C.

#### TRUSTEES ASSOCIATION

Trustees briefly discussed, and agreed, for Chair Ramirez Robson to be the ACCT voting delegate. A copy of the letter is attached.

OTHER BUSINESS/PUBLIC COMMENT

A list of upcoming activity dates was provided with an emphasis on the October 25<sup>th</sup> Foundation event.



# Washington Administrative Codes (WACs) Revision and Update Student Code of Conduct

Presented by Deb Casey, Ph.D.  
Vice President of Student Affairs  
December 2022

Emergency Rule approved for Anti-Hazing

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Student Government Presentation January 12, 2023

# Washington Administrative Codes (WACs)

## Revision and Update Student Code of Conduct

Presented by Deb Casey, Ph.D.

# Emergency Rule Approved for Antirazing

- The "Sam's Law Act," House Bill 1751 was signed into law in March 2022.
- BOT approved emergency rules update to the WAC Student Code of Conduct to comply with House Bill 1751 (September 15, 2022)  
[34.05.350](#)
  - Emergency rules adopted October 26, 2022 for no longer than 120 days
    - Expires February 23, 2023 asking you to approve at the January meeting

# WAC Annual Review for Student Code of Conduct

- GRC leads the way within the SBCTC System on Model Student Code of Conduct and Student Rights and Responsibilities
  - Model Rules of Student Conduct
    - [Student Code of Conduct - Green River College](#)
    - [Washington Administrative Code \(WAC\)](#)
- Annually GRC reviews Student Code of Conduct to edit or add
  - Two Changes
    - Anti-Hazing legislation changes (as noted earlier)
    - Addition of Retaliation to general WAC codes



# Retaliation

- Proposed addition WAC 13226-090 Conduct- Student Responsibilities

(28) Retaliation. Harming, threatening, intimidating, coercing, or taking adverse action of any kind against a person because such person reported an alleged violation of this code or college policy, provided information about an alleged violation, or participated as a witness or in any other capacity in a college investigation or disciplinary proceeding.



# BOT Request and Approval January meeting

- We are requesting Board approval to make emergency Anti-hazing rule permanent
- We are requesting Board approval to make the new retaliation section permanent



# Questions?

## Partners

## Goal

Create a sustainable employer - guided capstone course for students in the software development program.

## Point of Pride

Students who participated in the pilot graduated into full -time Softw91 174(-)T0 Tc

## Employer Value

3.38 Working with an Employer (n=1260) 4.91 (t) 2.8d(y)  
pool and discover the unique strengths and backgrounds of community college computer science students.

# Employer and Community College Partnership Challenge Grant Awarded

- x Strada Education Network: \$4M Employer and Community College Partnership Challenge
- x Project is to sustainably expand high -quality, paid, career connected learning opportunities in Software Development at Green River College and Lake Washington Institute of Technology
- x With over 100 applicants, we were one of 11 colleges selected.

Green RiverCollege

2021 r2022  
Annual Financial Report  
For the Period Ending June 30, 2022

Green RiverCollege  
Operating Revenue: Budgets Actual  
For the



Green River College  
 Operating Expenditure: Budget vs Actual  
 For the Period Ending 3/31/2022

	FY 20 r21 Adjusted Budget	FY0 r21 Rev & Exp Actual	FY0 r21 Act/Bud %	FY1 r22 Adjusted Budget	FY1 r22 R&vExp Actual	FY1 r22 Act/Bud %
<b>Operating Revenue</b>						
State Allocation	31,712,664	35,535,493	112%	37,510,996	37,437,223	100%
Lower Division Tuition	10,502,285	11,723,787	112%	11,824,030	10,451,004	88%
Upper Division Tuition	1,798,427	2,394,573	133%	1,798,427	2,168,171	121%
College Contributor & Transfers	14,648,212	15,577,183	106%	15,291,628	14,848,886	97%
Covid Related Funding	3,285,046	3,508,821	107%	6,000,000	6,181,514	103%
Fund Balance	9,956,299	r	0%	4,859,902	r	0%
<b>Total Operating Revenue</b>	<b>71,902,933</b>	<b>68,739,857</b>	<b>96%</b>	<b>77,284,983</b>	<b>71,086,798</b>	<b>92%</b>
<b>Operating Expense</b>						
Exempt/Administrators	8,724,265	9,055,440	104%	10,315,453	9,600,847	93%
Classified	8,467,327	8,024,651	95%	8,856,590	8,102,142	91%
Full Time Faculty & 1yr Temp	12,959,144	12,645,727	98%	13,389,582	13,819,491	103%
Adjunct Faculty	9,752,953	10,435,366	107%	11,514,517	9,762,268	85%
Hourly/Stipend	3,417,673	2,698,989	79%	2,128,738	2,951,486	139%
Student	34,088	953	3%	34,088	14,721	43%
Other Salaries	199,195	323,949	163%	32,529	100,578	309%
Benefits	14,930,352	14,393,841	96%	15,482,228	13,531,757	87%
Personal Services	235,182	340,220	145%	241,170	103,206	43%
Goods & Services	8,943,949	5,742,562	64%	10,520,329	6,516,614	62%
Travel	204,861	9,420	5%	192,247	202,327	105%
Equipment	790,378	1,028,055	130%	1,480,506	2,159,606	146%
Client Services	357,313	337,223	94%	449,192	1,205,076	268%
Debt Service	1,735,390	1,735,390	100%	1,736,853	1,736,853	100%
SBCTC Revolving Funds	1,150,863	1,150,863	100%	910,961	910,961	100%
<b>Total Operating Expenditure</b>	<b>71,902,933</b>	<b>67,922,649</b>	<b>94%</b>	<b>77,284,983</b>	<b>70,717,931</b>	<b>92%</b>

Green River College  
 Operating Expenditure by Division: Budget vs Actual  
 For the Period Ending 3/31/2022

Operating Expense Division	FY 21 r22 Adjusted Budget	FY1 r22 Rev & Exp Actual	FY1 r22 Act/Bud %
<b>Instruction</b>			
Transitional Studies & Wellness	3,066,290	3,431,635	112%
Business & Trades	4,804,093	4,742,991	99%
Fine Arts & Social Science	4,950,502	4,823,499	97%
English & Humanities	6,046,045	6,199,784	103%
Tutoring & Learning Center	536,065	451,467	84%
Health, Technology, & Nursing	6,461,921	7,792,026	121%
Science & Math	6,651,152	6,703,496	101%
Library, Curriculum & Media Services	1,504,072	1,535,370	102%
Branch Campus & Continuing Ed	917,634	674,823	74%
Worker Retraining	647,594	648,358	100%
Instruction Support	5,682,763	4,640,558	82%
	<u>\$41,268,131</u>	<u>\$41,644,006</u>	<u>101%</u>
<b>Student Affairs</b>			
Campus Life	955,764	855,312	89%
Enrollment Services	3,885,915	3,625,644	93%
Safety & Transportation	293,764	274,306	93%
Student Affairs Support	1,892,323	1,487,304	79%
Subtotal Student Affairs	<u>\$ 7,027,766</u>	<u>\$ 6,242,566</u>	<u>89%</u>
<b>Administration</b>			
Administrative Support	3,266,922	581,454	18%
Business Services	2,820,465	2,605,791	92%
Debt Service	1,736,853	1,736,853	100%
Facilities	4,352,528	3,429,300	79%
Human Resources	1,272,928	1,045,002	82%
Information Technology	6,535,874	5,648,171	86%
Utilities	2,145,971	2,267,251	106%
SBCTC Revolving Funds	910,961	910,961	100%
Subtotal Administration	<u>\$ 23,042,502</u>	<u>\$ 18,224,784</u>	<u>79%</u>
<b>Executive</b>			
College Relations	1,517,841	1,082,813	71%
Development	845,208	808,283	96%
Guided Pathway	1,395,704	1,208,105	87%
Office Diversity Equity & Inclusion	221,869	0	0%
Executive Support	1,400,146	1,013,841	72%
Institutional Effectiveness	565,816	493,533	87%
Subtotal Executive	<u>\$ 5,946,584</u>	<u>\$ 4,606,575</u>	<u>77%</u>
<b>Total Operating Expenditure by Division</b>	<u><u>\$77,284,983</u></u>	<u><u>\$70,717,931</u></u>	<u><u>92%</u></u>

Green River College  
Budget Revisions  
For the Period Ending 3/31/2022

	Allocation
	Permanent
Board Approved Operating Budget	75,668,235
Q1 r Revisions	66,406
Q2 r Revisions	r
Q3 r Revisions	207,136
Q4 r Revisions	1,343,206
Total Board Approved Operating Budget	77,284,983

Budget Revision Detail r Operating Funds

	Q1	Q2	Q3	Q4
Budget Revisions				
Guided Pathways Increase	7,459			
Menstrual Products	14,555			
Aerospace Enrollment Increase	59,060			
COP Adjustment	(25,274)			
HEET	232,000			
Opportunity Grant Increase	27,000			
Paraeducators	5,000			
Student Assistant Grant	159,379			
Goldstar Families	5,968			
Diversity Bill SB 5227	83,417			
Health Rate Allocation Change	(293,158)			
M&O Removal	(209,000)			
Career Launch Enrollments			208,000	
Center of Excellence			(864)	
High Demand Enrollments				34,108
College Affordability Program				31,908
Revolving Funds				910,961
Ongoing R3g				

Green RiverCollege  
 Capital Funds: Budget vs Actual  
 For the Period Ending 3/31/2022

	2021 Authority to Spend	2022 Year End Actual	2023 Authorized Remaining
<b>Local Capital</b>			
Phase 2 r And Success	49,537	26,710	22,827
AD Remodel	2,924,854	2,409,970	514,884
Trades Welding Power Repair	374,649	322,072	52,577
SA/Nursing/Science Bldg	71,745	r	71,745
RLC Renovation	882,000	r	882,000
VP EDI Office Suite	416,000	r	416,000
<b>Total Local Capital</b>	<b>3,420,785</b>	<b>2,758,753</b>	<b>1,960,032</b>
<b>State Appropriation</b>			
Program	1,093,000	97,529	995,471
Preservation (URF) r 21	805,000	376,775	428,225
Preservation (URF) r 21	40,887	r	40,887
Facility	829,000	26,396	802,604
Roof	534,000	r	534,000
Minor to Operating	807,000	403,500	403,500
<b>Total State Appropriation</b>	<b>4,108,887</b>	<b>904,199</b>	<b>3,204,688</b>
<b>Total Capital</b>	<b>7,529,672</b>	<b>3,662,952</b>	<b>5,164,720</b>

Green RiverCollege  
Self Supportand Auxiliary: Revenues Expenditure  
For the Period Endidgne 302022

	FY 21 r22 Beginning Balance	FY 21 r22 Lost Revenue CARES	FY 21 r22 Revenue Actual	FY 21 r22 Expense Actual	FY 21 r22 Ending Balance
<b>Self Support</b>					
Instructional Fees (Coop)	2,358,757		2,035,093	1,446,585	2,947,265
Continuing Education/BranchCampus	678,620		595,459	702,051	572,028
Distance Education	853,107		575,321	637,614	790,814
Special Services Fee	531,357		116,695	241,280	406,773
Study Abroad	418		13,446	1,057	12,807
Misc. SelfSupport	531,357		1,075,385	1,341,906	264,836
<b>Total Self Support</b>	<b>4,953,616</b>	<b>r</b>	<b>4,411,399</b>	<b>4,370,492</b>	<b>4,994,523</b>
<b>Auxiliary</b>					
TechnologyServices	923,846	r	(7,161)	3,025	913,660
Printing & PhotocopyServices	785,926	r	8,459	92,328	702,058
Motor Pool	110,429	r	76,025	82,958	103,496
Bookstore	2,304,159	356,507	1,129,170	1,464,306	2,325,530
Parking & Transportation	683,582	r	964,681	1,706,881	(58,617)
Conference Services	(662,570)	846,300	218,742	763,984	(361,511)
<b>Total Auxiliary</b>	<b>4,145,373</b>	<b>1,202,807</b>	<b>2,389,917</b>	<b>4,113,482</b>	<b>3,624,615</b>
<b>Other</b>					
TechnologyFee	533,433		1,007,757	1,010,069	531,121
Student Services & Activities Fee	6,985,942	r	2,367,349	2,469,713	6,883,579
<b>Total Other</b>	<b>7,519,375</b>	<b>r</b>	<b>3,375,106</b>	<b>3,479,781</b>	<b>7,414,700</b>

Green River College  
Designated Funds  
For the Period Ending June 30, 2022

Reserve	Ending Balance June 30, 2021	Activity & Commitments	Ending Balance June 30, 2022
Board Reserve	7,091,412	468,771	7,560,183
International Programs Reserve	7,185,273	(2,250,991)	4,934,282
Running Start Reserve	7,584,140	(148,897)	7,435,243
	<u>21,860,825</u>		<u>19,929,708</u>
Dedicated Funds	Ending Balance June 30, 2021	Activity & Commitments	Ending Balance June 30, 2022
Building & Capital Asset Fund	3,549,974	r	3,549,974
10% Contribution		2,473,905	2,473,905
5% to IT		(123,695)	(123,695)
Dept of Commerce Reimbursement		246,462	246,462
VP EDI Office Suite		(416,000)	(416,000)
RLC Renovations		(582,000)	(582,000)
<u>Total Building &amp; Capital Asset Fund</u>		<u>1,598,672</u>	<u>5,148,646</u>
CTC Link Implementation	600,849		600,849
Increased Funding		1,587,245	1,587,245
Project Expense		(1,095,862)	(1,095,862)
<u>Total CTC Link Implementation</u>	<u>r</u>	<u>491,383</u>	<u>1,092,232</u>
IT Infrastructure	1,426,926		1,426,926
5% Building Asset Fund to IT		123,695	123,695
Other Revenue		(147,694)	(147,694)
Expense		(93,043)	(93,043)
<u>Total IT Infrastructure</u>	<u>r</u>	<u>(117,042)</u>	<u>1,309,884</u>

INSTRUCTION

STUDENT  
AFFAIRS

EQUITY,  
DIVERSITY, &  
INCLUSION





Green River College Board of Trustees Meeting

December 2022

President's Report

At the December Board meeting I will provide:

1. A brief recap / review of some highlights of the fall 2022 term:
  - a. Opening Day / Opening week and beyond- in person, hybrid and remote operations as we come out of COVID
  - b. The fall NWCCU ad hoc visit
  - c. ACCT conference in NYC
  - d. AACC Commission meetings in Washington D.C.
  - e. Washington ACT fall conference
  - f. how we work together to meet their needs.
    - i. Reminder: town halls and State of the College Address are available to view on our website
2. Our current enrollment information for winter term 2023
3. A look to winter term 2023
  - a. Washington state legislative session January 9
    - th – April 23<sup>d</sup>
  - b. ACCT legislative summit in Washington DC February 5<sup>th</sup> – 8<sup>th</sup>

I want to extend my deep gratitude and thanks to the Trustees for their continued support and service to Green River College. And, to all faculty and staff at Green River College, thank you for all that you do every single day to help support our students to educational success. Wish you all a safe and joyous end to 2022.



